

Board of Directors

Conference Call

Wednesday 6 April 2016, 20:00-21:00



Board attendees: Martin Ward (MW); Philip Baxter (PB); Bob Dredge (BD); John Flook (JF); Mike Hamilton (MH); Judith Holt (JH); David Maliphant (DM); Elizabeth Pariag (EP); Julie Webster (JW)

Minute taker: MH

Apologies received: All present

1. Welcome & Meeting Administration

The Chair welcomed Julie Webster to her first Board meeting.

The minutes of the previous meeting were agreed to be a true and accurate record of the meeting.

Declarations of Interest: JW indicated that she had not yet completed a declaration of interest form but will do so at her induction meeting which is scheduled for Tuesday 10 May. No additional declarations of interest were made.

2. Appointment of Officers

MW explained that he had taken the decision to step down as Chair some time ago and had informed the board of his decision. He is now in the 2 year of his 3rd and final term as a director and consequently will be required to stand down at the AGM 2017. MW explained it makes sense to appoint a new chair and for him to support the chair for the last year of his time on the Board.

JH explained that she had previously accepted the role of Vice Chair on the basis that she would not be prepared to stand as Chair but after considerable thought has decided that she is now ready to take on the role and is enthusiastic about the opportunities and challenges facing orienteering.

MW asked if anyone else was prepared to stand? PB stated 'no' as it would be impractical being based in Northern Ireland. JF stated that he was not sure the members were yet ready for an independent chair.

MW stated that he is happy to accept the offer from JH and the Board endorsed her appointment as Chair.

The Board also accepted MW's offer to stand in as Vice Chair until another person is appointed.

BD reported that he is happy to continue in the role of Treasurer.

3. Outstanding Actions

1. Longer term financial plan: MH/BD were asked to draft a longer term financial plan, setting out the way in which income to British Orienteering can be gradually increased; the plan to be communicated to the membership as soon as is feasible and before the AGM.

Formal plan had not been prepared pre-AGM; preparation of the plan is on-going.

2. Annual Report: MH to circulate the final draft report to Board members for final comment and agreement.

Annual Report had been circulated and finalised.

3. Disciplinary Procedures: The disciplinary procedures are to be reviewed during 2016 and the review should ensure that our procedures are robust and in line with good practice; action MH.

On-going, MH reported that recommendations will be brought to the September Board meeting.

4. Steering Group/Committee Reports: MH to communicate with chairs of the groups any points made by the Board on their reports.

Completed

4. Membership Fee & Levy 2017

MW confirmed that Proposal 3: Membership & Levy Fees, had been withdrawn at the AGM, prior to members being asked to vote on the proposal.

There is now an option to hold an EGM to determine the fees for 2017.

BD stated that he is reluctant to use the reserves as they may be required more urgently at a later date. BD thought that there was an acceptance amongst the membership to increase the income to support the 'core' operations of British Orienteering.

A suggestion was put forward that it may be worth considering a role out of the 2017 levy fees later than from 1 January 2017 in order to give clubs opportunity to change event entry fees.

It was agreed that notice of an EGM should be circulated to members as soon as possible.

In reality there are 3 options for venues to hold the EGM:

- a) Croeso
- b) Compass Sport Cup Final
- c) Club & Association Conference

There was considerable discussion regarding the merits of each of the above and the following points were made:

- Needs to be time for a 'proper' consultation with members, clubs and associations
- CSC is a 'closed' event and people often want to depart from the event fairly quickly, possibly using coaches for transport – not sure sufficient numbers would be prepared, or able, to stay for an AGM
- Club & Association Conference could be thrown open to members, encouraging those interested to attend
- Work needs to be done to encourage more members to use their vote.
- BD raised the point that club affiliations should also be included in the discussion.

JH suggested that the EGM take place at the Club & Association Conference, PB suggested that it would be beneficial for the EGM to be the first item on the agenda.

PB suggested that some work should follow which frames the whole discussion along the lines of the roles and responsibilities of the National Governing Body and the strategic plan.

JH agreed to work with BD/MH to work up the ideas discussed as quickly as possible and in time for the Board to agree them at the June Board meeting. Papers to be circulated in good time prior to the Board meeting.

5. Any other business

The following matters were dealt with:

- a) Rules of Orienteering: JH has agreed to meet with Chris James, Chair of E&CC to discuss simplification of the Rules.
- b) Management Accounts: BD stated that he had seen the latest Management Accounts and, taking into consideration timing issues, the position is as anticipated.
- c) International selection: BD reported that selections and announcements have been made and that the selectors, Jon Cross and Duncan Archer, had made excellent inputs to the discussions. The meeting took approximately 4.5 hours and was extremely professional. Selectors should be thanked for their inputs.

The Chair thanked members for their inputs and time and confirmed that the date of the next meeting is Saturday, 18 June 2016, venue the National Office, from 10:45 until 17:00 at the latest.

MH April 2016